

## Daily Scrum Meeting Minutes:

Attendees: Monisha Kummari, Gabriel Xirinachs, Chloe Lindsay, Maria Vega Gonzalez, Jabbar Morla

Start time: 4:00 PM

End time: 5:00 PM

Monisha Kummari:

- How many hours did I work since the last meeting?
  - 3 hours
- What was done since the last scrum meeting?
  - Documented API response behavior and supported final verification of prediction stability under simulated load conditions.
- What is planned to be done until the next scrum meeting?
  - Assist with reviewing prediction performance summaries and help finalize documentation explaining inference behavior for the report.
- What are the hurdles?
  - Ensuring prediction outputs remain consistent when tested with additional edge-cases inputs.

Gabriel Xirinachs:

- How many hours did I work since the last meeting?
  - 3 hours
- What was done since the last scrum meeting?
  - Reviewed monitoring outputs with the team and ensure logging provides clear traceability for debugging and performance review.
- What is planned to be done until the next scrum meeting?
  - Refine monitoring outputs and organize lagging summaries so they can be included in the technical documentation.
- What are the hurdles?
  - Making sure monitoring logs remain readable and useful without producing excessive output data.

Maria Vega Gonzalez:

- How many hours did I work since the last meeting?
  - 3 hours
- What was done since the last scrum meeting?
  - Documented preprocessing pipeline behavior and assist with final validation of the end-to-end prediction workflow.
- What is planned to be done until the next scrum meeting?

- Assist with preparing final preprocessing documentation and verify pipeline behavior during additional full workflow tests.
- What are the hurdles?
  - Ensuring preprocessing steps remain consistent if any final adjustments are made to the dataset inputs.

Chloe Lindsay:

- How many hours did I work since the last meeting?
  - 3 hours
- What was done since the last scrum meeting?
  - Finalized anomaly detection documentation and helped prepare explanation notes for model behavior during inference.
- What is planned to be done until the next scrum meeting?
  - Help prepare visual explanations of anomaly detection behavior for inclusion in the final project report.
- What are the hurdles?
  - Clearly presenting anomaly detection outcomes in a way that complements the supervised model results.

Jabbar Morla:

- How many hours did I work since the last meeting?
  - 3 hours
- What was done since the last scrum meeting?
  - Performed final end-to-end pipeline testing and prepared the API workflow for final submission or deployment review.
- What is planned to be done until the next scrum meeting?
  - Review the full API workflow with the team and assist with preparing deployment instructions and usage documentation.
- What are the hurdles?
  - Confirming that the API behaves consistently when executed in different development environments.